

LAYOUT FOR COMMERCE SYLLABUS – XI AND XII

ECONOMICS XI

UNIT	TOPIC	NO OF CLASSES
	PART A : STATISTICS FOR ECONOMICS	
1	INTRODUCTION	2
2	COLLECTION, ORGANIZATION AND PRESENTATION OF DATA	6
3	STATISTICAL TOOLS AND INTERPRETATION	9
	PART B : MICROECONOMICS	
4	INTRODUCTION	2
5	CONSUMER EQUILIBRIUM AND DEMAND	5
6	PRODUCER BEHAVIOUR AND SUPPLY	7
7	FORMS OF MARKET AND PRICE DETERMINATION	8
	TOTAL NO OF CLASSES	44

ECONOMICS XII

UNIT	TOPIC	NO OF CLASSES
	PART A : MACROECONOMICS	
1	INTRODUCTION	1
2	NATIONAL INCOME AND RELATED AGGREGATES	2
3	MONEY AND BANKING	2
4	DETERMINATION OF INCOME AND EMPLOYMENT	3
5	GOVT BUDGET AND ECONOMY	4
6	BALANCE OF PAYMENTS	2
	PART B : INDIAN ECONOMIC DEVELOPMENT	
1	INDIAN ECONOMY ON THE EVE OF INDEPENDENCE	1
2	INDIAN ECONOMY 1950-1990	2
3	LIBERALISATION, PRIVATISATION AND GLOBALISATION	2
4	HUMAN CAPITAL FORMATION	2
5	RURAL DEVELOPMENT	2
6	EMPLOYMENT	2
7	ENVIRONMENT AND SUSTAINABLE DEVELOPMENT	2
8	COMPARATIVE DEVELOPMENT EXPERIENCES AND NEIGHBOURS	2
	TOTAL CLASSES	29

ACCOUNTANCY XI

UNIT	TOPIC	NO OF CLASSES
1	INTRODUCTION TO ACCOUNTING	3
2	THEORY BASE OF ACCOUNTING	2
3	RECORDING OF TRANSACTIONS I	2
4	RECORDING OF TRANSACTIONS II	3
5	BANK RECONCILIATION STATEMENT	5
6	TRIAL BALANCE AND RECTIFICATION OF ERRORS	4
7	DEPRECIATION, PROVISIONS AND RESERVES	4
8	FINANCIAL STATEMENTS	10
	TOTAL CLASSES	33

ACCOUNTANCY XII

UNIT	TOPIC	NO OF CLASSES
	PART A : PARTNERSHIP	
1	BASIC CONCEPTS	1
2	ADMISSION	3
3	RETIREMENT/ DEATH	2
4	DISSOLUTION	3
	PART B : COMPANY ACCOUNTS	
1	ACCOUNTING FOR SHARE CAPITAL	2
2	ISSUE AND REDEMPTION OF DEBENTURES	3
3	FINANCIAL STATEMENTS OF A COMPANY	3
4	ANALYSIS OF FINANCIAL STATEMENTS	4
5	ACCOUNTING RATIOS	4
6	CASH FLOW STATEMENTS	3
	PART C : COMPUTERISED ACCOUNTING	
1	OVERVIEW	1
2	SPREADSHEET	2
3	USE OF SPREADSHEET	1
4	GRAPHS AND CHARTS	1
	TOTAL CLASSES	33

BUSINESS STUDIES XI

UNIT	TOPIC	NO OF CLASSES
	PART A : FOUNDATION OF BUSINESS	
1	NATURE AND PURPOSE	2
2	FORMS	2
3	PUBLIC, PRIVATE, GLOBAL	2
4	SERVICES	2
5	EMERGING MODES OF BUSINESS	2
6	SOCIAL RESPONSIBILITY AND ETHICS	2
	PART B : BUSINESS FINANCE AND TRADE	
9	SOURCES OF BUSINESS	3
10	SMALL BUSINESS	3
11	INTERNAL TRADE	3
12	INTERNATIONAL BUSINESS	3
	TOTAL CLASSES	24

BUSINESS STUDIES XII

UNIT	TOPIC	NO OF CLASSES
	PART A : PRINCIPLES AND FUNCTIONS OF MANAGEMENT	
1	NATURE AND SIGNIFICANCE	2
2	PRINCIPLES	2
3	BUSINESS ENVIRONMENT	2
4	PLANNING	2
5	ORGANISING	2
6	STAFFING	2
7	DIRECTING	2
8	CONTROLLING	2
	PART B : BUSINESS FINANCE AND MARKETING	
9	FINANCIAL MANAGEMENT	2
10	FINANCIAL MARKETS	3
11	MARKETING MANAGEMENT	2
12	CONSUMER PROTECTION	2
	TOTAL CLASSES	25